RULES
OF
TENNESSEE DEPARTMENT OF HUMAN RESOURCES

CHAPTER 1120-09
PROGRAMS ADMINISTERED BY THE DEPARTMENT OF HUMAN RESOURCES

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1120-09-.01 TENNESSEE EMPLOYEES' CHARITABLE CAMPAIGN. The Tennessee Employees Charitable Campaign shall be coordinated annually by the Department. The Governor and the Commissioner shall be designated as chair and co-chair respectively.

Employees may contribute through payroll deduction to charitable organizations authorized by the Commissioner. Procedures and methods for deductions of monies are at the discretion of the Governor, the Commissioner and the Commissioner of Finance and Administration.

Authority: *T.C.A. §§ 8-30-104 and 8-30-105.* ***Administrative History****: (For history prior to January 2, 1988 see pages 1-2 of the Introduction at the beginning of the chapters.) Repeal and new rule filed November 18, 1987; effective January 2, 1988. Repeal and new rule filed December 14, 2010; effective May 31, 2011. Repeal and new rule filed July 5, 2012; effective October 3, 2012. Amendments filed February 7, 2017; effective May 8, 2017.*

1120-09-.02 SICK LEAVE BANK. The Department shall administer a bank which grants paid sick leave to qualifying members who are medically certified as unable to perform the duties of their jobs as a result of a personal illness, injury, accident, disability, medical condition, or quarantine and who have exhausted all their personal sick, compensatory, and annual leave balances. Administration of the Sick Leave Bank is governed by guidelines adopted by the Sick Leave Bank Board.

Authority: *T.C.A. §§ 8-50-901 through 8-50-910.* ***Administrative History****: (For history prior to January 2, 1988 see pages 1-2 of the Introduction at the beginning of the chapters.) Repeal and new rule filed November 18, 1987; effective January 2, 1988. Repeal and new rule filed December 14, 2010; effective May 31, 2011. Repeal and new rule filed July 5, 2012; effective October 3, 2012. Amendments filed February 7, 2017; effective May 8, 2017.*

1120-09-.03 EMPLOYEE SERVICE AWARDS.

(1) The Department shall provide a consistent and uniform system through which employees shall receive appropriate recognition for their service to state government. Each participating agency shall verify eligible employees' length of service and submit a request for awards to the appropriate vender.

(2) Service award credit shall be given for the same periods of employment in state government as are recognized by the Tennessee Consolidated Retirement System for retirement credit, excluding any service credit recognized by the Tennessee Consolidated Retirement System for service in local governments or the public school systems other than State owned and operated schools.

(3) Service awards shall be presented following five (5) years of creditable service and at each increment of five (5) years thereafter.

(Rule 1120-09-.03, continued)

(4) Awards provided by the Department shall be at the discretion of the Commissioner.

Authority: *T.C.A. §§ 8-30-104 and 8-30-105.* ***Administrative History****: (For history prior to January 2, 1988 see pages 1-2 of the Introduction at the beginning of the chapters.) Repeal and new rule filed November 18, 1987; effective January 2, 1988. Repeal and new rule filed December 14, 2010; effective May 11, 2011. Repeal and new rule filed July 5, 2012; effective October 3, 2012.*

1120-09-.04 EMPLOYEE SUGGESTION AWARD PROGRAM. The Department shall administer the Employee Suggestion Award Program in accordance with T.C.A. § 4-27-101, et seq. The Commissioner shall establish policy governing the administration of the Employee Suggestion Award Program.

Authority: *T.C.A. §§ 4-27-101 through 4-27-105, 8-30-104, and 8-30-105.* ***Administrative History****: (For history prior to January 2, 1988 see pages 1-2 of the Introduction at the beginning of the chapters.) Repeal and new rule filed November 18, 1987; effective January 2, 1988. Repealed and new rule filed August 25, 1994; effective December 29, 1994. Repeal and new rule filed December 14, 2010; effective May 31, 2011. Repeal and new rule filed July 5, 2012; effective October 3, 2012. Amendments filed February 7, 2017; effective May 8, 2017.*

1120-09-.05 REPEALED.

Authority: *T.C.A. §§ 8-30-202, 8-30-203, and 8-30-204.* ***Administrative History****: (For history prior to 4-27-101 through 4-27-105, T.C.A. § 8-30-104, and T.C.A. § 8-30-105.filed November 18, 1987; effective January 2, 1988. Repealed and new rule filed August 25, 1994; effective December 29, 1994. Repeal filed December 14, 2010; effective May 31, 2011.*

1120-09-.06 REPEALED.

Authority: *T.C.A. §§ 4-27-101, et seq., 8-30-202, 8-30-203, and 8-30-204.* ***Administrative History****: (For history prior to January 2, 1988 see pages 1-2 of the Introduction at the beginning of the chapters.) Repeal and new rule filed November 18, 1987; effective January 2, 1988. Repeal filed December 14, 2010; effective May 31, 2011.*