

STATE OF TENNESSEE
EXECUTIVE ORDER
BY THE GOVERNOR

NO. 1

AN ORDER CONCERNING ETHICS POLICY AND DISCLOSURES BY
THE EXECUTIVE BRANCH

WHEREAS, it is readily apparent that establishing, communicating, complying with, and enforcing a comprehensive ethics policy within the Executive Branch of the State of Tennessee is essential to maintaining public trust in government and ensuring the proper performance of government; and

WHEREAS, disclosure is an indispensable element of any effective ethics policy; and

WHEREAS, my Administration is committed to simplifying and streamlining government processes, systems and policies to a point understandable by the State's citizens.

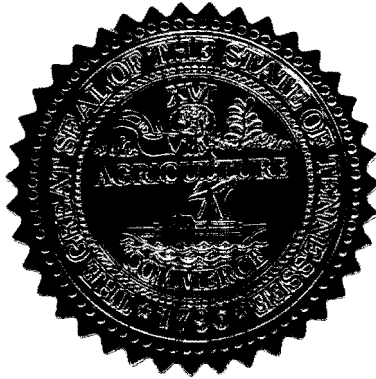
NOW THEREFORE, I, Bill Haslam, Governor of the State of Tennessee, by virtue of the power and authority vested in me by the Tennessee Constitution and the laws of Tennessee, do hereby direct and order that:

1. Each employee of the Executive Branch holding a position listed on Exhibit A to this Order shall annually disclose the information required by Tenn. Code Ann. §§8-50-501 and -502 upon appointment to his or her office, which is the same information required of members of the legislative branch of the government. The information shall be disclosed in the same form and at the same time as required by the standing Tennessee Ethics Commission administered by the Secretary of State and as set forth in Tenn. Code Ann. §§8-50-501 *et seq.*
2. The disclosure shall, however, differ in one respect, which will exceed the statutory requirements of Tenn. Code Ann. §§8-50-501 and -502. Subsequent to their appointment the covered employees shall annually file the complete form required upon appointment (as set forth in Tenn. Code Ann. §8-50-501), and shall not file a letter just indicating any, or no, changes from the initial filing, as authorized by Tenn. Code Ann. §8-50-504.
3. In addition, each employee required to make disclosures in accordance with this Order shall file with the disclosure form prescribed in Section 1 above a signed statement stating that he or she knows of no circumstances related to his or her conduct or duties respecting State government that might result in or create the appearance of any of the circumstances specified in subsections (i) through (vi) of Section 1 of Executive Order 3 dated February 3, 2003, or listing and describing any such circumstances.
4. I appoint the Counsel to the Governor to serve as the chief ethics officer for the Executive Branch charged with administering the provisions of this Order and maintaining all records related to the ethics policy. He or she shall make the disclosures and statements required by this Order available for inspection by the public during normal working hours. References in Executive Order dated February

3, 2003 to the ethics commission of the Executive Branch shall refer to the chief ethics officer under this Order.

5. The chief ethics officer shall convene a meeting of the Chief of Staff, the Commissioner of Finance and Administration, and the Commissioner of Human Resources to take any action necessary or convenient to determine or enforce the ethics policy and address any request for exemptions in accordance with Executive Order #3 dated February 3, 2003.
6. This Executive Order is intended only to improve the internal management of the Executive Branch of the State of Tennessee and does not create any right to administrative or judicial review, or any other right or benefit, substantive or procedural, enforceable at law or equity by a party against the State of Tennessee, its agencies or instrumentalities, its officers or employees, or any other person.
7. Executive Order 1 supercedes and repeals all other Executive Orders and implementing directives and memoranda concerning ethics policies applicable to the Executive Branch, except for Executive Order #3 dated February 3, 2003, which shall remain in full force and effect, except as amended in this Order.

IN WITNESS WHEREOF, I have subscribed my signature and caused the Great Seal of the State of Tennessee to be affixed this 15th day of January, 2011.



A handwritten signature in black ink, appearing to read 'Bill Haslam', written over a horizontal line.

Bill Haslam, Governor

Attest:

A handwritten signature in black ink, appearing to read 'Joe Wright', written over a horizontal line.

Secretary of State

**ATTACHMENT A TO EXECUTIVE ORDER 1
POSITIONS COVERED**

Office of the Governor

Governor
Deputy to the Governor
Chief of Staff
Counsel to the Governor
Special Assistant to the Governor and Policy Adviser
Senior Advisor for Legislation
Assistant Legal Counsel to the Governor
Communications Director

Department of Agriculture

Commissioner
All deputy commissioners
All assistant commissioners

Department of Children's Services

Commissioner
All deputy commissioners
All assistant commissioners

Department of Commerce and Insurance

Commissioner
All deputy commissioners
All assistant commissioners

Department of Correction

Commissioner
All deputy commissioners
All assistant commissioners

Department of Economic and Community Development

Commissioner
All deputy commissioners
All assistant commissioners

Department of Education

Commissioner
All deputy commissioners
All assistant commissioners

Department of Environment and Conservation

Commissioner
All deputy commissioners
All assistant commissioners

Department of Finance and Administration

Commissioner

All deputy commissioners
All assistant commissioners

Department of Financial Institutions

Commissioner
All deputy commissioners
All assistant commissioners

Department of General Services

Commissioner
All deputy commissioners
All assistant commissioners

Department of Health

Commissioner
All deputy commissioners
All assistant commissioners

Department of Human Resources

Commissioner
All deputy commissioners
All assistant commissioners

Department of Human Services

Commissioner
All deputy commissioners
All assistant commissioners

Department of Intellectual Disabilities

Commissioner
All deputy commissioners All assistant commissioners

Department of Labor and Workforce Development Commissioner

All deputy commissioners
All assistant commissioners

Department of Mental Health and Developmental Disabilities

Commissioner
All deputy commissioners
All assistant commissioners

Department of Military

Adjutant General
All assistant adjutant generals
Director of TEMA

Department of Revenue

Commissioner
All deputy commissioners
All assistant commissioners

Department of Safety and Homeland Security

Commissioner

All deputy commissioners
All assistant commissioners

Department of Tourist Development

Commissioner
All deputy commissioners
All assistant commissioners

Department of Transportation

Commissioner
All deputy commissioners
All assistant commissioners

Department of Veterans Affairs

Commissioner
All deputy commissioners
All assistant commissioners