

**RULES
OF
THE TENNESSEE COMMISSION ON FIRE FIGHTING
PERSONNEL STANDARDS AND EDUCATION**

**CHAPTER 0360-01-01
GENERAL**

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0360-01-01-.01 ADDRESS. Whenever some document is required to be submitted to or filed with the Commission, mailing by first class mail or via electronic mail to the Commission office shall suffice.

Authority: T.C.A. § 4-24-107. **Administrative History:** Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990. Repeal and new rule filed October 27, 2014; effective January 25, 2015. Amendments filed July 27, 2018; effective October 25, 2018.

0360-01-01-.02 MEETINGS.

- (1) The Commission shall hold at least one (1) regularly scheduled meeting during each calendar quarter. Each grand division of the state shall host at least one (1) of the regularly scheduled meetings annually.
- (2) The Commission shall establish the date, time and location for each meeting.
- (3) The meetings shall be conducted in accordance with Roberts Rules of Order, as adopted by the Commission, and upon a written agenda.
- (4) Minutes shall be made of each meeting and approved at the next meeting unless otherwise authorized.

Authority: T.C.A. § 4-24-107. **Administrative History:** Original rule filed August 27, 1979; effective October 10, 1979. Amendment filed November 8, 1990; effective December 23, 1990. Amendments filed July 27, 2018; effective October 25, 2018.

0360-01-01-.03 MISSION STATEMENT.

The Commission will endeavor to raise the standards of firefighting personnel who participate in its certification and training programs by enabling Tennessee firefighters to be better prepared through training courses facilitating the skills and knowledge necessary to save lives and property, and by vigorously promoting firefighting safety, efficiency, decorum and ethical considerations throughout the certification process.

Authority: T.C.A. § 4-24-107. **Administrative History:** Original rule filed April 25, 2005; effective July 9, 2005.

0360-01-01-.04 APPEALS PROCESS.

All decisions by the Director and the Commission shall be made in accordance with the Commission's rules and policies. All appeals and contested cases shall be governed by the relevant provisions of the Uniform Administrative Procedures Act, T.C.A. Title 4, Chapter 5.

(Rule 0360-01-01-.04, continued)

Authority: T.C.A. §§ 4-24-101 and 4-24-107(3). **Administrative History:** Original rule filed December 14, 2009; effective March 14, 2010. Amendments filed July 27, 2018; effective October 25, 2018.