

**RULES
OF
TENNESSEE BOARD OF FUNERAL DIRECTORS AND EMBALMERS**

**CHAPTER 0660-02
EXAMINATIONS**

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0660-02-.01 EXAMINATION PROCEDURES.

- (1) Tennessee State Board Exam (SBE).
 - (a) Examinations shall be given by a testing agency approved by the Board for the purpose of determining the applicant's knowledge and fitness for the practice of funeral directing or embalming.
 - (b) All examinations shall be fairly and equitably administered by an approved testing agency. No assistance shall be provided to any examinee unless otherwise authorized by law.
- (2) National Board Exam (NBE).
 - (a) In lieu of a funeral-director examination given by a testing agency approved by the Board, the Board will accept the results of examinations (or parts thereof) covering Funeral Service Arts devised by the International Conference of Funeral Service Examining Boards or other approved testing agency.
 - (b) In lieu of an embalmer examination given by a testing agency approved by the Board, the Board will accept the results of examinations (or parts thereof) covering Funeral Service Sciences devised by the International Conference of Funeral Service Examining Boards or other approved testing agency.
- (3) All applicants shall successfully pass, prior to the issuance of a license, either the Tennessee State Board Exam (SBE) or National Board Exam (NBE). All applicants shall also pass, prior to the issuance of a license, the Laws, Rules, and Regulations Examination (LRR), given by a testing agency approved by the Board. There shall be a minimum thirty (30) day waiting period between unsuccessful exam attempts for each examination.
- (4) Examination results for the Laws, Rules, and Regulations Examination (LRR) shall only be valid for one (1) year. The requirements for licensure cannot be satisfied unless the completed application and all required supporting documents for licensure are filed with the Board within one (1) year following the date of successful completion of the LRR.

Authority: T.C.A. §§ 62-5-203, 62-5-204, 62-5-301, and 62-5-306. **Administrative History:** Original rule certified May 24, 1974. Repealed and new rule filed June 13, 1980; effective September 29, 1980. Amendment filed February 20, 1985; effective March 22, 1985. Amendment filed December 12, 1985; effective January 11, 1986. Amendments filed December 12, 2018; effective March 12, 2019.

0660-02-.02 GRADING PROCEDURES.

- (1) Examinations shall be graded by the testing agency that administered them. Such agency shall send the examination grades directly to the Executive Director of the Board in a format prescribed by the Board.

(Rule 0660-02-.02, continued)

- (2) The passing grade for the funeral director examination, embalmer examination, and Laws, Rules, and Regulations Examination (LRR) shall be no less than seventy-five (75.0) for each examination.
- (3) Any examinee who disputes the results of any examination shall be wholly responsible for resolving the dispute directly with the testing agency and any additional costs incurred as a result of the dispute.

Authority: T.C.A. §§ 62-5-203, 62-5-204, and 62-5-301. **Administrative History:** Original rule certified May 24, 1974. Repealed and new rule filed June 13, 1980; effective September 29, 1980. Amendment filed December 12, 1985; effective January 11, 1986. Amendment filed December 7, 2009; effective March 7, 2010. Amendments filed December 12, 2018; effective March 12, 2019.