

**RULES
OF THE
MILITARY DEPARTMENT OF TENNESSEE**

**CHAPTER 0930-03-01
RULES AND REGULATIONS FOR ACCESS TO PUBLIC RECORDS**

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0930-03-01-.01 CHARGES FOR ACCESS TO PUBLIC RECORDS.

Upon a request for state records under Tennessee's Public Records Act, T.C.A. § 10-7-503 et seq., the Department shall assess charges for copying and labor based on the most current version of the Schedule of Reasonable Charges, issued by the Office of Open Records Counsel, available at [http://www.comptroller1.state.tn.us/openrecords/pdf/ScheduleofReasonableCharges\(final\)8.pdf](http://www.comptroller1.state.tn.us/openrecords/pdf/ScheduleofReasonableCharges(final)8.pdf).

Authority: T.C.A. §§ 8-4-604 and 10-7-503 et seq. **Administrative History:** Original rule filed November 28, 2011; effective April 29, 2012.

0930-03-01-.02 WAIVER.

Should any charge assessed under Rule 0930-03-01-.01 total ten (\$10.00) dollars or less, the Department shall waive the charge and provide the requested documents without payment.

Authority: T.C.A. §§ 8-4-604 and 10-7-503 et seq. **Administrative History:** Original rule filed November 28, 2011; effective April 29, 2012.

0930-03-01-.03 REDUCTION OF FEES.

The Adjutant General may reduce any part of the fees calculated under these rules upon a written determination that such reduction would be in the best interests of the public.

Authority: T.C.A. §§ 8-4-604 and 10-7-503 et seq. **Administrative History:** Original rule filed November 28, 2011; effective April 29, 2012.

0930-03-01-.04 REVIEW AND RELEASE.

All public records requests regarding state records shall be reviewed by General Counsel prior to release by The Adjutant General or his or her designee to ensure compliance with all standards under state and federal law.

Authority: T.C.A. § 10-7-503 et seq. **Administrative History:** Original rule filed November 28, 2011; effective April 29, 2012.