

**RULES
OF
THE TENNESSEE PEACE OFFICER STANDARDS
AND TRAINING COMMISSION**

**CHAPTER 1110-6
ADMINISTRATION OF INCOME SUPPLEMENTS
FOR LAW ENFORCEMENT OFFICERS**

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1110-6.01 ELIGIBILITY TO RECEIVE INCOME SUPPLEMENT.

- (1) A local unit of government is eligible to receive income supplement for law enforcement officers under T.C.A. §38-8-111 if it is in compliance with minimum employment and training standards enumerated in T.C.A. §§38-8-105, 38-8-106 and 38-8-107, and in compliance with the Rules and Regulations of the Commission.
 - (a) Only municipalities, counties and law enforcement agencies required and having agreed to meet minimum standards are eligible to receive income supplement for officers.
 - (b) Income supplement reporting rosters will be furnished for each law enforcement agency at the end of each calendar year. Information detailed on these forms will include the name, rank, social security number, POST Certification number, date of basic training, and date and location of in-service training for each full-time sworn law enforcement officer employed by the local unit of government. These forms are to be returned by January 15 of the following year.
 - (c) All inquires and/or contacts with the POST Commission administrative office must be made by the law enforcement agency administrative personnel or by his designee. Two (2) designees must be identified in writing when the income supplement request is submitted. This must be updated annually by January 1.

Authority: T.C.A. §§38-8-105 and 38-8-111. **Administrative History:** Original rule filed December 20, 1982; effective January 19, 1983. Amendment filed August 4, 1992; effective November 29, 1992. Amendment filed April 19, 2002; effective August 28, 2002.

1110-6.02 LAW ENFORCEMENT OFFICER ELIGIBILITY FOR INCOME SUPPLEMENT. To be qualified to receive income supplement, a law enforcement officer must be certified under the Peace Officer Standards and Training Commission and must successfully complete a forty (40) hour in-service training course approved by the Commission.

- (1) Officers who attend the Basic Law Enforcement School are not eligible to receive payment during that calendar year and are not required to attend in-service training during that year. These officers will be eligible to receive payment during the following calendar year after the successful completion of forty (40) hours of in-service training.
- (2) Officers who substitute their out-of-state basic training or other training for certification are not eligible to receive payment during that calendar year; however, they are required to complete forty (40) hours of in-service during the calendar year. These officers will be eligible to receive payment during the following calendar year after they have again successfully completed forty (40) hours of in-service training.

(Rule 1110-6-.02, continued)

- (3) Officers who have not completed eight (8) months of full-time service during the calendar year are not eligible to receive payment except in the following circumstances (Officers must complete in-service training and firearms qualifications prior to the exceptions.):
 - (a) death of the officer,
 - (b) retirement,
 - (c) medical disability, and
 - (d) separation due to change in administration, (Officer must be able to substantiate).
- (4) Officers terminated for cause and/or decertified during the calendar year are not eligible for payment.
- (5) Sheriffs successfully completing and continuing such training shall receive cash salary supplements in the same manner and under the same conditions as in set forth in Rule 1110-6-.02 for police officers, except that the Commission shall make the funds for salary supplements available to the appropriate counties for payment to sheriffs.

Authority: T.C.A. §38-8-111; (Acts 1981, Ch. 455, Section 10; T.C.A. §38-11-110; Acts 1983, Ch. 270, §5).
Administrative History: Original rule filed December 20, 1982; effective January 19, 1983. Amendment filed January 6, 1989; effective May 1, 1989. Amendment filed August 4, 1992; effective November 29, 1992. Amendment filed October 25, 1993; effective March 1, 1994. Amendment filed April 19, 2002; effective August 28, 2002.

1110-6-.03 PAYMENT PROCEDURES. The Peace Officer Standards and Training Commission shall disburse, to eligible local units of government, income supplements awarded to law enforcement officers certified under the Commission for successful completion of in-service training. It will be the responsibility of the local unit of government to disburse funds to the individual officers after the deduction of applicable taxes.

- (1) The income supplement will be based on the availability of funds approved by the General Assembly.
- (2) The local unit of government is responsible for any increases in employer's contribution to social security or like program necessitated by the increase in the employee's annual base earnings.
- (3) Payment will be made in lump sum directly to the governmental entity handling salary accounts for the eligible law enforcement agency.
- (4) Payment will be made only upon request by the local unit of government and upon submission of necessary documentation by the administrative officer of the eligible department.
 - (a) Proof of successful completion of an approved forty (40) hour in-service training course within the calendar year by all eligible law enforcement officers.
- (5) Salary Supplement Forms Required:
 - (a) POST/SNF-0931 Salary Supplement Request
 - (b) POST/SNF-0930 Salary Supplement Reporting Roster

Authority: T.C.A. §38-8-111. **Administrative History:** Original rule filed December 20, 1982; effective January 19, 1983. Amendment filed August 4, 1992; effective November 29, 1992. Amendment filed April 19, 2002; effective August 28, 2002.

1110-6-.04 AUDIT. All accounts shall be subject to audit by the State Comptroller. All records pertaining to income supplement shall be available for inspection by personnel of the Commission.

(Rule 1110-6-.04, continued)

Authority: T.C.A. §38-8-111. **Administrative History:** Original rule filed December 20, 1982; effective January 19, 1983.