

**RULES  
OF  
THE TENNESSEE DEPARTMENT OF STATE  
DIVISION OF BUSINESS SERVICES**

**CHAPTER 1360-08-04  
UNIFORM COMMERCIAL CODE  
FILING AND DATA ENTRY PROCEDURES**

**TABLE OF CONTENTS**

1360-08-04-.01 Errors of the Filing Office	1360-08-04-.06 Redaction of Certain Information
1360-08-04-.02 Data Entry	1360-08-04-.07
1360-08-04-.03 Verification of Data Entry	through
1360-08-04-.04 Reserved	1360-08-04-.18 Repealed
1360-08-04-.05 Notice of Bankruptcy	

**1360-08-04-.01 ERRORS OF THE FILING OFFICE.** The filing office may correct data entry and indexing errors of filing office personnel in the UCC information management system at any time. If a correction is made to a record of a financing statement, the filing office will associate with the record of the financing statement in the UCC information management system a filing officer statement on the date that the corrective action was taken providing the date and an explanation of the correction.

**Authority:** T.C.A. §§ 4-5-202, 4-5-204, and 47-9-526 and 2012 Tenn. Pub. Acts Ch. 708.  
**Administrative History:** Original rule filed October 23, 2000; effective January 6, 2001. Repeal and new rule filed March 19, 2013; effective June 17, 2013.

**1360-08-04-.02 DATA ENTRY.** Data is entered into the UCC information management system exactly as provided in a UCC record, without regard to apparent errors. Data provided in electronic form is transferred to the information management system exactly as submitted by the remitter.

**Authority:** T.C.A. §§ 4-5-202, 4-5-204, 47-9-519, and 47-9-526 and 2012 Tenn. Pub. Acts Ch. 708.  
**Administrative History:** Original rule filed October 23, 2000; effective January 6, 2001. Repeal and new rule filed March 19, 2013; effective June 17, 2013.

**1360-08-04-.03 VERIFICATION OF DATA ENTRY.** The filing office will not verify accuracy of the data from UCC records entered in accordance with Rule 1360-08-04-.02 into the UCC information management system. Data entry performed by remitters with respect to electronically-filed UCC records is the responsibility of the remitter and is not verified by the filing office.

**Authority:** T.C.A. §§ 4-5-202, 4-5-204, 47-9-519, and 47-9-526 and 2012 Tenn. Pub. Acts Ch. 708.  
**Administrative History:** Original rule filed October 23, 2000; effective January 6, 2001. Repeal and new rule filed March 19, 2013; effective June 17, 2013.

**1360-08-04-.04 RESERVED.**

**Authority:** 2012 Tenn. Pub. Acts Ch. 708. **Administrative History:** Original rule filed October 23, 2000; effective January 6, 2001. Repeal and new rule filed March 19, 2013; effective June 17, 2013.

**1360-08-04-.05 NOTICE OF BANKRUPTCY.** The filing officer shall take no action upon the receipt of a notification, formal or informal, of a bankruptcy proceeding involving a debtor named in the UCC information management system.

**Authority:** T.C.A. §§ 4-5-202, 4-5-204, 47-9-515, and 47-9-526 and 2012 Tenn. Pub. Acts Ch. 708.  
**Administrative History:** Original rule filed October 23, 2000; effective January 6, 2001. Amendment filed July 26, 2004; effective November 26, 2004. Repeal and new rule filed March 19, 2013; effective June 17, 2013.

**1360-08-04-.06 REDACTION OF CERTAIN INFORMATION.** Pursuant to Tennessee Code Annotated Title 10, Chapter 7, Part 5, data entered into the information management system is public information. The filing office will not redact information. Personally identifiable information not required on forms should not be included in UCC records. All UCC forms contain the following notice: "NOTE: All information on this form is public record."

**Authority:** T.C.A. §§ 4-5-202, 4-5-204, 47-9-519, and 47-9-526 and 2012 Tenn. Pub. Acts Ch. 708.  
**Administrative History:** Original rule filed October 23, 2000; effective January 6, 2001. Repeal and new rule filed March 19, 2013; effective June 17, 2013.

**1360-08-04-.07 THROUGH 1360-08-04-.18 REPEALED.**

**Authority:** 2012 Tenn. Pub. Acts Ch. 708. **Administrative History:** Original rules filed October 23, 2000; effective January 6, 2001. Repeals filed March 19, 2013; effective June 17, 2013.