

**RULES
OF
TENNESSEE STUDENT ASSISTANCE CORPORATION**

**CHAPTER 1640-1-10
CHRISTA MCAULIFFE SCHOLARSHIP PROGRAM**

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1640-1-10-.01 SUMMARY AND PURPOSE. The State of Tennessee has created a scholarship program to honor the memory of Christa McAuliffe. The scholarship program will be administered by the Tennessee Student Assistance Corporation to encourage promising Tennesseans who have a commitment to teaching and inspiring young minds to explore and achieve their highest potential. The scholarship is intended to assist and support Tennessee students who have demonstrated a commitment to a career in educating the youth of Tennessee.

Authority: T.C.A. §49-4-204. *Administrative History:* Original rule filed May 15, 1986; effective August 12, 1986.

1640-1-10-.02 SCHOLARSHIP AMOUNT. The amount of the award offered through this program will be paid toward the cost required for tuition, fees, equipment, textbooks, and supplies, and if applicable, the cost of room and board at the institution, for a maximum annual award of \$1,000. However, if the recipient also receives federal educational assistance, the total amount of federal and other assistance may not exceed federally stipulated maxima.

Authority: T.C.A. §49-4-204. *Administrative History:* Original rule filed May 15, 1986; effective August 12, 1986.

1640-1-10-.03 DURATION OF THE SCHOLARSHIP. The scholarship will be offered for a period of one academic year (nine months).

Authority: T.C.A. §49-4-204. *Administrative History:* Original rule filed May 15, 1986; effective August 12, 1986. Amendment filed October 25, 1990; effective January 29, 1991.

1640-1-10-.04 MINIMUM QUALIFICATIONS OF APPLICANTS.

- (1) To be eligible, an applicant must:
 - (a) Be certified by the Dean of an approved teacher education program to have met the following criteria:
 1. Demonstrated commitment to teaching as a profession by having successfully completed at least the first semester or first two quarters of the junior year and having been admitted for the senior year of a teacher education program which has been approved by the Tennessee State Department of Education.
 2. Demonstrated high academic ability by having earned a cumulative grade point average of at least 3.5 on a 4.0 scale in college. (See 1640-1-10-.05 (3) for elaboration.)

(Rule 1640-1-10-.04, continued)

3. Be enrolled on a full-time basis, as determined by the college's written policies, in that institution's State approved teacher education program.
 4. Attain scores on either the ACT or SAT which meet or exceed the national norms.
 5. Have on file at the institution to be attended a statement of compliance with federal drug-free rules and laws.
 6. Not be in default on a federal or state student loan, nor owe a repayment to any student financial aid program underwritten in whole or part by the federal or state government.
- (b) Attest in writing to his or her intent to teach in a Tennessee elementary or secondary school upon completion of study.
- (c) Make application to the Tennessee Student Assistance Corporation for the scholarship by established deadlines on Tennessee Student Assistance Corporation approved application forms.

Authority: T.C.A. §49-4-204. **Administrative History:** Original rule filed May 15, 1986; effective August 12, 1986. Amendment filed October 25, 1990; effective January 29, 1991. Amendment filed June 4, 1992; effective September 28, 1992.

1640-1-10-.05 APPLICATION DEADLINES AND PROCEDURES.

- (1) Applications for the scholarship shall be submitted on forms approved by the Tennessee Student Assistance Corporation to that agency by the April 1st which immediately precedes the academic year for which the award is sought.
- (2) Such applications shall provide for the certification by the college that the recipient meets enrollment requirements and that the applicant has achieved at least a 3.5 on a 4.0 scale cumulative grade point average, through the first semester or the second quarter of the applicant's junior year in college.
- (3) By May 1, each applicant will be notified in writing of his/her status. Only tentative awards can be made until the end of the Spring term since the minimum cumulative grade point average for the full year must be 3.5 to be eligible.
- (4) Within two weeks after the end of the Spring term, the applicant must cause the school to send to the Tennessee Student Assistance Corporation an official transcript containing the grades through the junior year. Failure to have the transcript sent by July 1 may cause a forfeiture of the scholarship.

Authority: T.C.A. §49-4-204. **Administrative History:** Original rule filed May 15, 1986; effective August 12, 1986. Amendment filed October 25, 1990; effective January 29, 1991.

1640-1-10-.06 SCHOLARSHIP AWARDS. All contributions to the scholarship shall be invested by the State Treasurer for the benefit of the scholarship. Interest received on the contributed principal will be used to award the scholarships. To the extent that funds are available for this purpose, the Tennessee Student Assistance Corporation will make awards under this program on an annual basis.

Authority: T.C.A. §49-4-204. **Administrative History:** Original rule filed May 15, 1986; effective August 12, 1986.

(Rule 1640-1-10-.07, continued)

1640-1-10-.07 PAYMENT PROCEDURES. Payments will be made by use of State warrants made payable to the recipient. The warrants will be sent to the school for delivery to the recipient. Prior to the delivery by the school, the school shall ensure that the recipient is enrolled full-time for the term for which the award is made in an approved program leading to teacher certification, endorsement, or an advanced degree and that the recipient, after the most recent term attempted, has a 3.5 minimum cumulative grade point average. The school shall certify to the Tennessee Student Assistance Corporation in writing each term that the recipient meets the enrollment and satisfactory progress requirements. Payments will be made in approximately equal installments each term of the academic year upon proper certification from the school that the recipient continues to meet the attendance and progress criteria. If the total award for the academic year is less than \$1,000, one disbursement is allowed.

Authority: T.C.A. §§49-4-204 and 49-4-705. *Administrative History:* Original rule filed May 15, 1986; effective August 12, 1986. Amendment filed May 27, 1999; effective September 28, 1999.

1640-1-10-.08 LOSS OF ELIGIBILITY. Payment of the scholarship shall cease immediately if at any time the recipient ceases to attend on a full-time basis. Payment shall also cease at the end of the quarter or semester during which the recipient fails to maintain at least a 3.5 cumulative grade point average. The scholarship will not continue beyond one academic year of awards.

Authority: T.C.A. §49-4-204. *Administrative History:* Original rule filed May 15, 1986; effective August 12, 1986. Amendment filed October 25, 1990; effective January 29, 1991.

1640-1-10-.09 TRANSFERABILITY OF SCHOLARSHIPS TO OTHER INSTITUTIONS.

- (1) Upon written prior approval by the Tennessee Student Assistance Corporation, a recipient may transfer the scholarship to attend another Tennessee postsecondary institution at the end of a term if:
 - (a) The recipient continues to meet the criteria set forth in rules 1640-1-10-.01 through 1640-1-10-.08 hereinbefore, and
 - (b) The receiving institution confirms that the recipient has been enrolled or been accepted for enrollment in that institution's teacher education program which is approved according to the standards adopted by the Tennessee State Department of Education.

Authority: T.C.A. §49-4-204. *Administrative History:* Original rule filed May 15, 1986; effective August 12, 1986.

1640-1-10-.10 APPEALS PROCEDURES.

- (1) Generally, all rulings of the Tennessee Student Assistance Corporation's administrator of the program shall apply.
- (2) Those who believe that his/her rulings were not according to the published regulations and statutes may appeal to the agency's Executive Director for relief.
- (3) If the Executive Director does not rule in the favor of the complainant, the complainant may request a hearing before the agency's Appeals Committee. The ruling of the Appeals Committee shall be the last administrative remedy.

Authority: T.C.A. §49-4-204. *Administrative History:* Original rule filed May 15, 1986; effective August 12, 1986.