

**Department of State**  
**Division of Publications**  
 312 Rosa L. Parks Ave., 8th Floor, Snodgrass/TN Tower  
 Nashville, TN 37243  
 Phone: 615-741-2650  
 Email: [publications.information@tn.gov](mailto:publications.information@tn.gov)

**For Department of State Use Only**

Sequence Number: 04-07-23  
 Rule ID(s): 9867  
 File Date: 4/19/2023  
 Effective Date: 7/18/2023

# Rulemaking Hearing Rule(s) Filing Form

Rulemaking Hearing Rules are rules filed after and as a result of a rulemaking hearing (Tenn. Code Ann. § 4-5-205).

Pursuant to Tenn. Code Ann. § 4-5-229, any new fee or fee increase promulgated by state agency rule shall take effect on July 1, following the expiration of the ninety (90) day period as provided in § 4-5-207. This section shall not apply to rules that implement new fees or fee increases that are promulgated as emergency rules pursuant to § 4-5-208(a) and to subsequent rules that make permanent such emergency rules, as amended during the rulemaking process. In addition, this section shall not apply to state agencies that did not, during the preceding two (2) fiscal years, collect fees in an amount sufficient to pay the cost of operating the board, commission or entity in accordance with § 4-29-121(b).

<b>Agency/Board/Commission:</b>	State Board of Education
<b>Division:</b>	N/A
<b>Contact Person:</b>	Angie Sanders
<b>Address:</b>	500 James Robertson Parkway, 5 <sup>th</sup> Floor
<b>Zip:</b>	37243
<b>Phone:</b>	615 253-5707
<b>Email:</b>	Angela.C.Sanders@tn.gov

**Revision Type (check all that apply):**

- Amendment  
 New  
 Repeal
- Content based on previous emergency rule filed on \_\_\_\_\_  
 Content is identical to the emergency rule

**Rule(s)** (ALL chapters and rules contained in filing must be listed here. If needed, copy and paste additional tables to accommodate multiple chapters. Please make sure that ALL new rule and repealed rule numbers are listed in the chart below. Please enter only ONE Rule Number/Rule Title per row.)

Chapter Number	Chapter Title
0520-01-07	Career and Technical Education
Rule Number	Rule Title
0520-01-07-.04	Coordination and Supervision of Student Work-Based Learning Experience

## AMENDMENT

**AMEND** the rules of the State Board of Education Chapter 0520-01-07 Career and Technical Education, by amending Rule 0520-02-07-.04 Coordination and Supervision of Student Work-Based Learning Experience, so that the revised rule shall read:

### RULES OF THE STATE BOARD OF EDUCATION CHAPTER 0520-01-07 CAREER AND TECHNICAL EDUCATION

#### **0520-01-07-.04 COORDINATION AND SUPERVISION OF STUDENT WORK-BASED LEARNING EXPERIENCE.**

- (1) Work-based learning coordinators shall be provided time during the regular school day to coordinate and supervise students involved in work-based learning placements.
- (2) In a work-based learning program, a maximum of three (3) credits may be earned in any one (1) school year. At least one (1) credit shall be earned through related classroom experience which shall include a minimum of two (2) periods per week of classroom instruction if the school is on a period schedule, or a minimum of one (1) block per week of classroom instruction if the school is on a block schedule. A minimum of ten (10) hours per week of supervised work experience shall be required for one (1) additional credit, and a minimum of twenty (20) hours per week will be required for two (2) additional credits. Students earning credits for work experience shall be supervised by a certified work-based learning coordinator. Work-based learning programs shall align with the Work-Based Learning Framework as defined in State Board of Education High School Policy 2.103, this Chapter, and shall adhere to all state and federal child labor laws.

**Authority:** T.C.A. §§ 49-1-302 49-11-909, and 49-11-101. **Administrative History:** Original rule filed March 16, 1992; effective June 29, 1992. Amendments filed June 25, 2019; effective September 23, 2019.

\* If a roll-call vote was necessary, the vote by the Agency on these rulemaking hearing rules was as follows:

Board Member	Aye	No	Abstain	Absent	Signature (if required)
Nick Darnell	x				
Jordan Mollenhour	x				
Bob Eby	x				
Ryan Holt	x				
Warren Wells				x	
Lillian Hartgrove	x				
Nate Morrow	x				
Darrell Cobbins	x				
Larry Jensen	x				
Robert Smith, Interim Executive Director, Tennessee Higher Education Commission. <b>Ex-Officio, Non-Voting Member.</b>					

I certify that this is an accurate and complete copy of rulemaking hearing rules, lawfully promulgated and adopted by the State Board of Education on 02/10/2023, and is in compliance with the provisions of T.C.A. § 4-5-222.

I further certify the following:

Notice of Rulemaking Hearing filed with the Department of State on: 11/15/2022

Rulemaking Hearing(s) Conducted on: (add more dates). 01/06/2023

Date: 4/6/2023

Signature: 


Name of Officer: Angie Sanders

Title of Officer: General Counsel

Agency/Board/Commission: State Board of Education

Rule Chapter Number(s): 0520-01-07.04


All rulemaking hearing rules provided for herein have been examined by the Attorney General and Reporter of the State of Tennessee and are approved as to legality pursuant to the provisions of the Administrative Procedures Act, Tennessee Code Annotated, Title 4, Chapter 5.

  
 Jonathan Skrmetti  
 Attorney General and Reporter  
April 18, 2023  
 Date

**Department of State Use Only**

Filed with the Department of State on: 4/19/2023

Effective on: 7/18/2023

  
\_\_\_\_\_  
Tre Hargett  
Secretary of State

**RECEIVED**

Apr 19 2023, 11:45 am

Secretary of State  
Division of Publications

**Public Hearing Comments**

The Tennessee State Board of Education held a public rulemaking hearing on Rule 0520-01-07-.04 on January 6, 2023, at 500 James Robertson Parkway, Nashville, TN and via Webex. No public comments were submitted at the hearing.

## **Regulatory Flexibility Addendum**

Pursuant to T.C.A. §§ 4-5-401 through 4-5-404, prior to initiating the rule making process, all agencies shall conduct a review of whether a proposed rule or rule affects small business.

This rule does not affect small business.

### **Impact on Local Governments**

Pursuant to T.C.A. §§ 4-5-220 and 4-5-228, "On any rule and regulation proposed to be promulgated, the proposing agency shall state in a simple declarative sentence, without additional comments on the merits or the policy of the rule or regulation, whether the rule or regulation may have a projected financial impact on local governments. The statement shall describe the financial impact in terms of increase in expenditures or decrease in revenues."

This rule has no fiscal impact on local governments.

## Additional Information Required by Joint Government Operations Committee

All agencies, upon filing a rule, must also submit the following pursuant to T.C.A. § 4-5-226(i)(1).

- (A) A brief summary of the rule and a description of all relevant changes in previous regulations effectuated by such rule;

Chapter 946 of the Public Acts of 2022 (PC 946) requires the State Board of Education to develop an Industry 4.0 diploma distinction for high school students interested in pursuing a career in a high-need, high-skill industry after graduation beginning in the 2022-23 school year.

PC 946 also revised requirements for how LEAs assign credit to students enrolled in work-based learning (WBL) courses. Currently, Career and Technical Education Rule 0520-01-07-.04 states that students may earn a maximum of three (3) WBL credits per school year. At least one (1) credit must be earned through related classroom experience which must include a minimum of five (5) periods per week of classroom instruction.

PC 946 revised the requirements for each credit by requiring a minimum of two (2) periods per week of classroom instruction (as opposed to a minimum of five (5)) for one (1) credit of work-based learning.

These revisions to the rule are proposed to align with PC 946 and reflect updated classroom instruction time requirements for work-based learning courses. Additional edits clarify equivalent classroom instruction time for students enrolled in schools operating on a block schedule.

- (B) A citation to and brief description of any federal law or regulation or any state law or regulation mandating promulgation of such rule or establishing guidelines relevant thereto;

Chapter 946 of the Public Acts of 2022 (PC 946) revised requirements for how LEAs assign credit to students enrolled in work-based learning (WBL) courses to require a minimum of two (2) periods per week of classroom instruction for one credit of WBL.

- (C) Identification of persons, organizations, corporations or governmental entities most directly affected by this rule, and whether those persons, organizations, corporations or governmental entities urge adoption or rejection of this rule;

This rule has a direct effect on the Department of Education and State Board of Education and both urge adoption. This rule also has a direct effect on local education agencies, charter schools, and parents and students who may be enrolled in a Work Based Learning course. The State Board received a question from a teacher asking that the amount of classroom instruction time for schools operating on a block schedule be clarified. Clarifying language was added to the rule to address this question.

- (D) Identification of any opinions of the attorney general and reporter or any judicial ruling that directly relates to the rule or the necessity to promulgate the rule;

None.

- (E) An estimate of the probable increase or decrease in state and local government revenues and expenditures, if any, resulting from the promulgation of this rule, and assumptions and reasoning upon which the estimate is based. An agency shall not state that the fiscal impact is minimal if the fiscal impact is more than two percent (2%) of the agency's annual budget or five hundred thousand dollars (\$500,000), whichever is less;

None.

- (F) Identification of the appropriate agency representative or representatives, possessing substantial knowledge and understanding of the rule;

Angie Sanders (State Board of Education)  
[Angela.C.Sanders@tn.gov](mailto:Angela.C.Sanders@tn.gov)

Nathan James (State Board of Education)  
[Nathan.James@tn.gov](mailto:Nathan.James@tn.gov)



Robin Yeh (Department of Education)  
[Robin.Yeh@tn.gov](mailto:Robin.Yeh@tn.gov)

- (G) Identification of the appropriate agency representative or representatives who will explain the rule at a scheduled meeting of the committees;

Angie Sanders (State Board of Education)  
[Angela.C.Sanders@tn.gov](mailto:Angela.C.Sanders@tn.gov)

Nathan James (State Board of Education)  
[Nathan.James@tn.gov](mailto:Nathan.James@tn.gov)

Robin Yeh (Department of Education)  
[Robin.Yeh@tn.gov](mailto:Robin.Yeh@tn.gov)

- (H) Office address, telephone number, and email address of the agency representative or representatives who will explain the rule at a scheduled meeting of the committees; and

Angie Sanders  
State Board of Education  
500 James Robertson Parkway, 5th Floor  
Nashville, TN 37243  
(615) 253-5707  
[Angela.C.Sanders@tn.gov](mailto:Angela.C.Sanders@tn.gov)

Nathan James  
State Board of Education  
500 James Robertson Parkway, 5th Floor  
Nashville, TN 37243  
(615) 532-3528  
[Nathan.James@tn.gov](mailto:Nathan.James@tn.gov)

Robin Yeh  
Department of Education  
710 James Robertson Parkway, 9<sup>th</sup> Floor  
Nashville, TN 37243  
(615) 445-9543  
[Robin.Yeh@tn.gov](mailto:Robin.Yeh@tn.gov)

- (I) Any additional information relevant to the rule proposed for continuation that the committee requests.

None.

RULES  
OF  
THE STATE BOARD OF EDUCATION

CHAPTER 0520-01-07  
CAREER AND TECHNICAL EDUCATION

**0520-01-07-.04 COORDINATION AND SUPERVISION OF STUDENT WORK-BASED LEARNING EXPERIENCE.**

(1) Work-based learning coordinators shall be provided time during the regular school day to coordinate and supervise students involved in work-based learning placements.

~~(2)~~ (2) In ~~any a~~ work-based learning program, a maximum of three (3) credits may be earned in any one (1) school year. At least one (1) credit shall be earned through related classroom experience which shall include a minimum of ~~two (2)~~ five (5) periods per week of classroom instruction if the school is on a period schedule, or a minimum of one (1) block per week of classroom instruction if the school is on a block schedule. A minimum of ten (10) hours per week of supervised work experience shall be required for one (1) additional credit, and a minimum of twenty (20) hours per week will be required for two (2) additional credits. ~~SAI~~ students earning credits for work experience shall be supervised by a certified work-based learning coordinator. Work-based learning programs shall align with the Work-Based Learning Framework as defined in State Board of Education High School Policy 2.103, this Chapter, and shall adhere to all state and federal child labor laws.

**Authority:** T.C.A. §§ 49-1-302 ~~and 49-11-909, and~~ 49-11-101. **Administrative History:** Original rule filed March 16, 1992; effective June 29, 1992. Amendments filed June 25, 2019; effective September 23, 2019.