

Proposed Rules
of
The Tennessee Board of Regents
State University and Community College System of Tennessee
Roane State Community College

Chapter 0240-03-13
Student Disciplinary Rules

Presented herein are proposed amendments of the Tennessee Board of Regents submitted pursuant to Tennessee Code Annotated § 4-5-202 in lieu of a rulemaking hearing. It is the intent of the Tennessee Board of Regents to promulgate these rules without a rulemaking hearing unless a petition requesting such hearing is filed within thirty (30) days of the publication date of the issue of the Tennessee Administrative Register in which the proposed amendments are published. Such petition to be effective must be filed in Suite 350 of the Genesco Park Building located at 1415 Murfreesboro Road, Nashville, TN 37217 and in the Department of State, Eighth Floor, Tennessee Tower, William R. Snodgrass Building, 312 Eighth Avenue, North, Nashville, TN 37243, and must be signed by twenty-five (25) persons who will be affected by the rules, or submitted by a municipality which will be affected by the rule, or an association of twenty-five (25) or more members, or any standing committee of the General Assembly.

For a copy of this proposed rule, contact: Mary M. Slater, 1415 Murfreesboro Road, Suite 350, Nashville, Tennessee 37217, Tennessee Board of Regents, 615-366-4437.

The text of the proposed amendments is as follows:

Amendments

1. Subparagraph (b) of paragraph (1) of Rule 0240-03-13-.05 Disciplinary Procedures is amended by deleting the text of the subparagraph and substituting the following language, so that, as amended, subparagraph (b) shall read:

- (b) However, whenever violations of standards of conduct occur, the institution may initiate judicial proceedings through the power vested in its Disciplinary Committee. In cases involving probation, suspension and expulsion, disciplinary action may become a part of the student's permanent record, and proper procedural safeguards will be used to assure due process. Notification of disciplinary action is by letter from the Assistant Vice President for Student Services and Multicultural Affairs to the student and, when appropriate, to the parents and other College officials.

Authority: T.C.A. § 49-8-203.

2. Rule 0240-03-13-.06 Traffic and Parking Regulations is amended by deleting the text of the entire section and substituting the following language, so that, as amended, Rule 0240-03-13-.06 shall read:

- (1) Student Parking.
 - (a) Students do not receive parking decals but must park in designated student lots only on all RSCC campuses.
 - (b) Students will receive citations for all parking violations, including parking in any employee (faculty & staff) lots/spaces.
 - (c) The person to whom the vehicle is registered is responsible for the vehicle and all violations and citations issued thereto and will be fined and billed by the Business Office.
 - (d) All Roane State campuses designate a lot for student parking because students pay a campus access fee at the time of registration. Students are only allowed to park in the student lots.
 - (e) Student Disability Parking. All campuses have allotted spaces for student disability parking in the student lots. However, if there are not enough spaces at any time, students may park in disability areas, if available, in employee parking lots.
 - (f) Students requesting disability parking must pick up, at no cost, a disability hangtag and place in the rearview mirror of their vehicle. The hangtag may be picked up from the Counseling and Disability Services Offices or Off-Site Directors.
- (2) Student Citations and Appeal Procedures.
 - (a) Students wishing to appeal a parking citation must do so within 72 hours of receipt of the parking citation. No appeals will be accepted after that time.
 - (b) All student appeals are handled by the Student Government Association/Campus Activities Boards (SGA/CAB) at all Roane State Campuses. You may access an appeal form at www.roanestate.edu, keyword: student services.
 - (c) You must appeal on the campus on which you received the citation.
 - (d) If a student wishes to appeal the decision of the SGA/CAB, they may appeal in writing to the Assistant Vice President for Student Services and Multicultural Affairs or designee located on the Roane County Campus by emailing the written appeal to bonner@roanestate.edu.
 - (e) All fines, unless appealed and voided, must be paid at the Business Offices and Cashiers at all campuses. A student will be unable to register for future classes if he/she has any unpaid fines.
- (3) Employee Parking.

- (a) All employees (full-time faculty, full-time staff, and adjuncts) will continue to purchase a Roane State parking permit/sticker.
 - (b) Employees will be assessed an annual campus access fee of \$10.00. Persons who are employed spring semester or after will be assessed a campus access fee of \$5.00. All employees who pay the campus access fee will be given a parking permit/sticker. Additional permits/stickers will be available at a cost of \$1 which can be purchased at the Roane County and Oak Ridge Business Offices or from the Cashiers at Off-Site Campuses.
 - (c) The permits/stickers are valid for one (1) year from August to August at which time you will need to purchase a new permit/sticker.
 - (d) Current campus registration decals must be affixed to the rear driver-side window or to the front driver-side window if rear driver-side window does not permit proper viewing of permit.
 - (e) If a person is unable to drive his/her own vehicle on a particular day, the transferable sticker must be removed and placed in the vehicle he/she will be driving. If you are unable or forget to transfer the sticker, please place an explanatory note on the dashboard and then alert Security at your campus.
 - (f) Temporary Permits. Temporary employees (those on temporary contracts) must pick up a temporary hangtag located at designated areas on each campus. Please check within your department for directions.
- (4) Employee Citations and Appeal Procedures.
- (a) Employees wishing to appeal a parking citation must do so within 72 hours of receipt of the parking citation. No appeals will be accepted after that time.
 - (b) Employees may access an appeal form at www.roanestate.edu, keyword: student services.
 - (c) Employees may appeal to the Directors at the off-site campus on which the citation was received. If the citation was received on the Roane County Campus, appeal must be made to the Assistant Vice President for Student Services. At the Oak Ridge Campus, the appeal will be made to the Dean of the Oak Ridge Campus.
 - (d) All fines, unless appealed and voided, must be paid at the Business Offices or Cashiers at all locations.
 - (e) Please contact Roane County Security for any other concerns regarding parking issues/complaints.

(5) Visitor Parking.

- (a) Visitors are defined as persons not connected with the College, but who occasionally have business or other reasons to be on campus. All Roane State Campuses provide designated visitor parking spaces.
- (b) Regularly scheduled groups to campus should be provided a visitor pass from the department sponsoring that group on campus. Any questions about how to proceed should be addressed by the Roane County Security Office.
- (c) All campuses may provide at the Information Counters a Visitor Pass, and the receptionist should ask visitors to place the pass in their cars while on campus. Please check with Roane County Security Office regarding options for visitor passes at your location.

(6) Signage at All Locations.

- (a) Student Lots. Students may only park in the areas designated "Student Lots" on all Roane State Campuses.
- (b) Employee Lots. Faculty and Staff may only park in the areas designated as "Employee or Staff Lots" on all Roane State Campuses.
- (c) Visitor Lots. Visitors may only park in the areas designated as "Visitor Lots" on all Roane State Campuses.
- (d) Any overflow parking on any campus will be designated by proper signage and directed by the appropriate campus official.
- (e) Absolutely no parking is allowed at loading zones, on sidewalks, on streets, on lawns, within (fifteen) 15 feet of fire hydrants, or any reserved parking area.
- (f) Roane County Campus Only. Open parking will be allowed in some lots after 5:00 p.m. Please pay attention to signage as this applies to certain lots only.

(7) Driving Regulations.

- (a) The speed limit on all campuses is 15 mph.
- (b) All traffic signs must be obeyed.
- (c) Motorists must yield the right-of-way to pedestrians.
- (d) All accidents involving injury to persons or damages to autos, equipment, etc., must be reported to the Roane County or the Oak Ridge Security Offices, or the Directors at each Off-Site Campus.

(8) Violation Fees.....Faculty, Staff, Students and Visitors.

(a)	No decal displayed	\$20.00
	Illegal use of decal	\$ 20.00
	Improper display of decal	\$20.00
	Parked in unauthorized area	\$20.00
	Parked in driveway	\$20.00
	Double parked	\$20.00
	Improper motorcycle parking	\$20.00
	Wrong way on one-way street	\$20.00
	Parked in handicapped area	\$100.00

(b) Parking privileges for students for the remainder of the school year may be suspended or revoked depending upon the severity of the violation and/or repeat violations. This level of disciplinary action will be handled through the Office of the Assistant Vice President for Student Services and Multicultural Affairs with appropriate due process for student appeals.

Authority: T.C.A § 49-8-203.

3. Chapter 0240-03-13-.07 Registration of Motor Vehicles is amended by deleting the section in its entirety.

Authority: T.C.A. § 49-8-203.

The proposed rules set out herein were properly filed in the Department of State on the 20th day of September, 2007, and pursuant to the instructions set out above, and in the absence of the filing of an appropriate petition calling for a rulemaking hearing, will become effective on the 28th day of January, 2008. (FS 09-16-07; DBID 2687)