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# Notice of Rulemaking Hearing

Hearings will be conducted in the manner prescribed by the Uniform Administrative Procedures Act, T.C.A. § 4-5-204. For questions and copies of the notice, contact the person listed below.

**Agency/Board/Commission:** Tennessee Locksmith Licensing Program  
**Division:** Department of Commerce and Insurance, Division of Regulatory Boards  
**Contact Person:** C. Edward Scudder, Jr., Assistant General Counsel  
**Address:** 500 James Robertson Parkway, Nashville, Tennessee 37243-0570  
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Any Individuals with disabilities who wish to participate in these proceedings (to review these filings) and may require aid to facilitate such participation should contact the following at least 10 days prior to the hearing:

**ADA Contact:** Don Coleman  
Department of Commerce and Insurance  
500 James Robertson Parkway, 5<sup>th</sup> Floor  
**Address:** Nashville, Tennessee 37243  
**Phone:** 615) 741-0481  
**Email:** Don.Coleman@tn.gov

**Hearing Location(s)** (for additional locations, copy and paste table)

Address 1:	Conference Room 1B, Davy Crockett Tower
Address 2:	500 James Robertson Parkway
City:	Nashville
Zip:	37243-0570
Hearing Date:	01/27/2015
Hearing Time:	9:00 a.m. <input checked="" type="checkbox"/> CST/CDT <input type="checkbox"/> EST/EDT

**Additional Hearing Information:**

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**Revision Type (check all that apply):**

- Amendment
- New
- Repeal

**Rule(s)** (ALL chapters and rules contained in filing must be listed. If needed, copy and paste additional tables to accommodate more than one chapter. Please enter only **ONE** Rule Number/Rule Title per row.)

Chapter Number	Chapter Title
0780-05-13	Locksmiths
Rule Number	Rule Title
0780-05-13-.02	Definitions

0780-05-13-.03	Application for License or Registration
0780-05-13-.04	Application Requirements
0780-05-13-.05	Renewal of Licenses and Registrations
0780-05-13-.08	Experience
0780-05-13-.09	Continuing Education and Programs
0780-05-13-.10	Qualifying and Continuing Education Providers
0780-05-13-.11	Civil Penalties
0780-05-13-.12	Submission of Information
0780-05-13-.14	Code of Conduct
0780-05-13-.15	Reciprocity

(Place substance of rules and other info here. Statutory authority must be given for each rule change. For information on formatting rules go to <http://state.tn.us/sos/rules/1360/1360.htm>)

Chapter 0780-05-13  
Locksmiths  
Repeal/New

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Rule 0780-05-13-.02 Definitions is repealed in its entirety and substituting instead the following so that, the new rule shall read:

- (1) "Access control" means any barrier or device, which limits or prohibits free or unlimited access; however, for the purpose of this chapter, "access control" may mean any "stand-alone" mechanical, electro-mechanical, or electronic locking device that is not part of an integrated system. Nothing in this chapter shall exempt any licensed locksmith from complying with all licensing requirements for alarm contracting;
- (2) "Automotive work" means repairing, rebuilding, repinning, recombining, servicing, adjusting, installing, manipulating, or bypassing a special locking system, mechanical locking device or electrical locking device for controlled access to vehicles;
- (3) "Branch office" means any physical location that is not the primary place of business at which a locksmith or apprentice conducts any activity relative to locksmithing services, including but not limited to offices where administrative and/or other locksmith business function is performed. The only exceptions are warehouse facilities which are utilized solely for storage purposes and locations that are not accessible to the general public which have no signage, advertising or other outward indication to the public that the licensing locksmith company conducts its primary business at that location.
- (4) "Commissioner" means the commissioner of commerce and insurance;
- (5) "Continuing education" means education that is creditable toward the education requirements that must be satisfied as a prerequisite for renewal or a license as a locksmith;
- (6) "Conviction" means and includes the entry of a plea of guilty, plea of no contest or a verdict rendered in open court by a judge or jury;

- (7) "General locksmithing" means repairing, rebuilding, repinning, recombining, servicing, adjusting, installing, manipulating, or bypassing locks or other devices for access to structures or personal property;
- (8) "Good moral character" means an individual with high legal, moral and ethical values, and the following shall be prima facie evidence that an individual does not have good moral character:
  - (a) Conviction by any local, state, federal or military court of any crime involving the illegal sale, manufacture, distribution or transportation of a controlled substance, drug, or narcotic;
  - (b) Conviction of a crime involving felonious assault;
  - (c) Conviction of a crime involving unlawful breaking or entering, burglary, larceny or arson;
  - (d) Conviction as a habitual criminal;
  - (e) An addiction to alcohol or a narcotic drug;
  - (f) Discharge from the armed forces under dishonorable conditions; or
  - (g) Conviction of a misdemeanor crime of domestic violence as defined in 18 U.S.C. 921(33);
- (9) "Instructor" means an individual who presents course materials approved for qualifying education and continuing education hours;
- (10) "Licensee" means an individual who holds a current, unexpired license as a locksmith issued by the commissioner;
- (11) "Locksmith company" means any person or entity engaging in the business of providing or undertaking to provide locksmithing services for another person;
- (12) "Locksmith student" means an individual who is enrolled in a locksmith training program pursuant to Rule 0780-05-13-.07;
- (13) "Locksmith training program" means a course or courses or an apprenticeship program given in preparation for licensure as a locksmith;
- (14) "Master key system" means any keying arrangement which has two or more levels of keying;
- (15) "Motor vehicle" shall have the same meaning as set forth in Tenn. Code Ann. § 55-17-102(15);
- (16) "Provider" means an individual or entity offering courses approved by the commissioner for qualifying education or continuing education credit hours;
- (17) "Permanent, fixed business location" means an office, office building or dwelling submitted to the commissioner as the locksmith company's principal place of business. Mail boxes and mail drop addresses may not be used as a primary place of business or as a branch office.
- (18) "Person" means an individual, firm, association, governmental entity, or other legal entity;
- (19) "Qualifying agent" means any person licensed by the commissioner as a locksmith who is immediately responsible for the operation of a principal office or any branch office;
- (20) "Qualifying education" means education that is creditable toward the education requirements for initial licensure as a locksmith;
- (21) "Registrant" means an individual who holds a current, unexpired registration as a locksmith apprentice issued by the commissioner or a company that holds a current, unexpired registration as a locksmith company issued by the commissioner;

- (22) "Safe and vault work" means repairing, rebuilding, repinning, recombining, servicing, adjusting, installing, manipulating, or bypassing a special locking system, mechanical locking device or electrical locking device for controlled access or egress to safes, vaults, safe doors, lock boxes, automatic teller machines, or other devices for safeguarding areas;
- (23) "Structure" means any building or improvement and its components, systems, fixtures and appurtenances;
- (24) "Timely renewal" means that all documentation and fees required for the renewal have been received by the commissioner prior to the expiration of the locksmith license or registration.

Authority: T.C.A. § 62-11-106.

Rule 0780-05-13-.03 Application for License or Registration is repealed in its entirety and substituting instead the following so that the new rule shall read:

- (1) Any person who seeks to be licensed as a locksmith in any category, registered as an apprentice locksmith, or registered as a locksmith company shall complete an application on a form prescribed by the Commissioner and submit the completed application to the Commissioner. Such applications for licensure or registration are available upon request from the Commissioner. All fees associated with initial licensure and subsequent renewals are non-refundable.
- (2) All applications for licensure or registration shall be submitted on the form prescribed by the commissioner for this purpose and shall be accompanied by the following supporting documents:
  - (a) A copy of at least one (1) of the following valid forms of identification:
    - 1. A driver's license or non-driver's I.D. issued by the State Department of Motor Vehicles; or
    - 2. A valid passport; or
    - 3. A resident alien card; or
    - 4. A license or permit issued by a government agency; or
    - 5. If the applicant is a city, state, or federal employee, an employee identification card.
  - (b) Two (2) fingerprint cards or a copy of the receipt for electronically scanned prints. Fingerprints must be rolled nail to nail by a qualified, trained technician on the fingerprint cards provided by this office. The cards must be fully completed and signed and all questions in the blocks at the top of the card must be answered.
  - (c) Any applicant disclosing any citations, arrests, convictions, or any other documented activity associated with criminal behavior, whether involving a military crime or a state or federal misdemeanor or felony, must provide a written explanation of the episode, and any associated documentation in support thereof. Failure to provide this written information will result in an incomplete application and will cause the application to not be processed.
  - (d) Two (2) color frontal photographs of the applicant's face taken within the preceding three (3) months, the size of which must be one (1) inch by one (1) inch and must include the applicant's name and the last four (4) digits of the applicant's social security number on the back of each photograph.
  - (e) A list of all permanent, physical distinguishing characteristics.
  - (f) All applications for a locksmith company registration shall also include the following:

1. The address of the permanent, fixed business location of the firm and location of all branch offices as well as the licensed locksmith for each office. A mail drop box address is not acceptable as a physical location for any kind of office;
  2. Evidence of general liability insurance and insurance coverage as set forth in Tenn. Code Ann. § 62-11-108; and
  3. A payment in the amount of the application fee as set forth in Rule 0780-05-13-.06.
  4. Copies of a locksmith company's current business license(s) in all applicable city and county jurisdictions within Tennessee.
- (g) Applicants for licensure or registration under this chapter shall be of good moral character as defined by rule 0780-05-13-.02(8).
- (3) Any application submitted which lacks required information or reflects a failure to meet any requirement for licensure or registration will be held by the program office with written notification that the information is lacking or the reason(s) the application does not meet the requirements for licensure sent to the applicant. The application will be held in "pending" status until satisfactorily completed within a reasonable period of time, not to exceed ninety (90) days from the date of application. If the applicant fails to respond to the written notification, the application will be closed and the applicant must reapply.
- (4) Any application submitted may be withdrawn; provided, however all fees associated with the application and initial licensure are nonrefundable.
- (5) Any partnership, association, company or corporation seeking initial registration as a locksmith business shall be placed on probationary licensure status for a period of two years from the date of the issuance of the registration.
- (a) Such probationary status may include such reasonable terms and conditions for the issuance and maintenance of a locksmith business registration as the commissioner determines to be reasonably necessary. Such probationary requirements may include, but are not limited to:
1. Acquiring a bond in an amount determined to be necessary by the commissioner for the protection of the public;
  2. Providing reports to the commissioner regarding the company's activities as a locksmith company; or
  3. Such other requirements determined to be reasonably necessary by the commissioner.
- (b) A licensee's probationary status may be considered by the commissioner in the assessment of discipline for any acts, conduct, or other disciplinary violations occurring during the probationary period.
- (c) No locksmith business registrant shall violate the terms and conditions of its probation.

Authority: T.C.A. § 62-11-106.

Rule 0780-05-13-.04 Application Requirements is repealed in its entirety and substituting instead the following so that, the new rule shall read:

0780-05-13-.04 Application Requirements

- (1) Any person who desires to obtain a license as a locksmith in any category or a registration as a locksmith company shall submit an application to the Commissioner, along with the required application and license fee, provided that the applicant meets the requirements set forth in Tenn. Code Ann. § 62-11-111(a) and (b) and demonstrates to the satisfaction of the Commissioner not

less than two (2) years' experience in the locksmithing business, or an equivalent amount of certified education or apprenticeship.

- (2) Any person who desires to obtain a license as a locksmith in any category, a registration as an apprentice locksmith, or a registration as a locksmith company shall submit an application to the Commissioner, along with the required application and license fee and shall comply with Tenn. Code Ann. §§ 62-11-111 or 62-11-112.
- (3) Applications will not be considered complete until the applicable fee prescribed in these rules is received.

Authority: T.C.A. § 62-11-106.

Rule 0780-05-13-.05 Renewal of Licenses and Registrations paragraph (5) is amended by adding the words "and documentation" after the word "fee." Paragraph (5) is further amended by deleting the word "is" and substituting the word "are." The rule is further amended to add paragraphs (6) and (7) so that, as amended, the rule shall read:

- (1) Licenses and certificates of registration shall expire on the last day of the twenty-fourth (24<sup>th</sup>) month following their issuance or renewal, and shall become invalid on such date unless renewed.
- (2) Renewal must be received in the office of the Commissioner not less than thirty (30) days nor more than sixty (60) days prior to the expiration of a license or certificate.
- (3) Licenses and registrations granted shall be staggered in accordance with Tenn. Code Ann. § 56-1-302(b).
- (4) An individual or company choosing not to renew his, her or its license or registration shall notify the Commissioner of his, her or its intention prior to the expiration of that license or registration, and shall surrender the license or registration to the Commissioner immediately upon its expiration.
- (5) Applications for renewal of licenses and registrations pursuant to the Act shall be made on a form provided by the Commissioner. Applications for renewals will not be considered complete until the applicable fee and documentation prescribed in these rules are received.
- (6) Any locksmith licensee or registrant who does not submit all required documentation and fees within ninety (90) days of the expiration date of the license or registration must reapply.
- (7) A late fee will be assessed on any incomplete renewal application which is not completed prior to the expiration of the current license or registration.

Authority: T.C.A. § 62-11-106.

Rule 0780-05-13-.08 Experience is amended by deleting the text of the Rule in its entirety and substituting instead the following so that, as amended, Rule 0780-05-13-.08 shall read:

- (1) An applicant seeking licensure as a locksmith under the general locksmithing category shall obtain forty (40) hours of verifiable experience prior to submitting an application for licensure. Experience obtained during a valid apprenticeship as provided by T.C.A. § 62-11-112 may qualify to satisfy this requirement in whole or in part.
- (2) An applicant seeking licensure as a locksmith under the safe and vault category shall obtain ten (10) hours of experience prior to submitting an application for licensure.
- (3) An applicant seeking licensure as a locksmith under the automotive work category shall obtain ten (10) hours of experience prior to submitting an application for licensure.

Authority: T.C.A. § 62-11-106.

Rule 0780-05-13-.09 Continuing Education and Programs is repealed in its entirety and substituting instead the following so that, the new rule shall read:

0780-05-13-.09 Continuing Education and Programs

- (1) As a prerequisite to renewal, a licensee shall obtain twelve (12) hours of continuing education for each biennial renewal period, two (2) of which shall be dedicated to life safety.
- (2) In order to qualify for credit toward satisfaction of the continuing professional education requirements of T.C.A. § 62-11-106(7), the continuing education program must be a formal program of learning which contributes directly to the professional competence of the licensee.
- (3) Formal programs requiring attendance may only be considered if:
  - (a) an outline is prepared and preserved;
  - (b) the unit program is at least one (1) hour (1 credit hour = 50 minutes) in length;
  - (c) the program is conducted by a qualified instructor or lecturer; and
  - (d) a record of registration and attendance is maintained and certified by the signatures of an authorized representative of the organization sponsoring the program.
- (4) Subject to compliance with paragraphs 1 and 2 of this rule, the following are deemed to be qualifying programs:
  - (a) University or college courses provided that:
    1. successful completion of a semester or quarter length course will satisfy the continuing professional education requirement for the year in which it is taken; and
    2. the courses are relevant to the locksmith industry.
  - (b) Programs of locksmith associations and organizations recognized by the Commissioner.
  - (c) Formal correspondence and other individual study programs which require registration and provide evidence of satisfactory completion may qualify for continuing education credit in an amount to be determined by the Commissioner.
- (5) Continuing education credit will be allowed for service as an instructor or speaker at any program for which participants are eligible to receive continuing education credit. Credit for such service shall be allowed on the first presentation only, unless the program has been substantially revised. One (1) hour of instruction will equal one (1) hour of continuing education.
- (6) Any program of continuing education not specifically mentioned by this rule may be submitted to the Commissioner for evaluation and approval.
- (7) The Commissioner specifically reserves the right to approve or disapprove credit for continuing education claimed under this rule.
- (8) No carryover of hours from renewal period to the next renewal period is permitted.
- (9) The Commissioner may, upon written request, extend the time within which a licensee must comply with the requirements of this chapter for reasons of poor health, military service, or other reasonable and just causes.
- (10) Any licensee who requests and is granted an extension of time under this rule shall remain subject to the provisions of this chapter and shall note such extension on any report or

correspondence thereafter submitted until such time as the extension and reason for it are no longer pertinent.

- (11) Each extension of time granted by the Commissioner shall be reviewed every six (6) months for the purpose of determining whether good cause exists to continue such extension.
- (12) If the required continuing professional education is not completed on or prior to the expiration date of the license, a late fee will be assessed. If the required continuing education is not completed within ninety (90) days of the license expiration date, the renewal application will not be accepted or approved. If a late fee is assessed, no license will be approved until such late fee is paid in full.

Authority: T.C.A. § 62-11-106.

Rule 0780-05-13-.10 Qualifying and Continuing Education Providers is amended by deleting the text of paragraphs (2) and (3) and substituting instead the following language. The rule is further amended to add paragraph (4) so that, as amended, the rule shall read:

0780-05-13-.10 Qualifying and Continuing Education Providers

- (1) Course approval requirements.
  - (a) Any person or entity seeking to conduct an approved course for qualifying or continuing education credits shall make application on a form prescribed by the Commissioner and submit to the Commissioner any documents, statements and forms as the Commissioner may require. The complete application shall be submitted to the Commissioner no later than thirty (30) days prior to the scheduled date of the course. At a minimum, a person or entity seeking approval to conduct a course for qualifying or continuing education shall provide:
    - 1. Name and address of the provider;
    - 2. Contact person and his or her address, telephone number, fax number and e-mail address;
    - 3. The location of the courses or programs;
    - 4. The number and type of education credit hours requested for each course;
    - 5. Topic outlines that list the summarized topics covered in each course and, upon request, a copy of any course materials;
    - 6. If a prior approved course has substantially changed, a summarization of the changes; and
    - 7. The names and qualifications of each instructor who is qualified in accordance with paragraph (2) of this rule.
  - (b) Acceptable topics include, but are not limited to:
    - 1. Life Safety Codes;
    - 2. Building Codes;
    - 3. Americans with Disabilities Act;
    - 4. Master Keying;
    - 5. Key Records and Codes;
    - 6. Key Blanks and Keyways;



7. Product Liability;
8. Professional Installations; and
9. Tennessee locksmith laws and rules.

- (c) The Commissioner may withhold or withdraw approval of any provider for violation of or failure to comply with any provision of this rule. Such withholding or withdrawal does not constitute a contested case proceeding pursuant to the Uniform Administrative Procedures Act compiled at Tenn. Code Ann. Title 4, Chapter 5.
- (d) No person or entity sponsoring or conducting a course shall advertise that it is endorsed, recommended, or accredited by the Commissioner. Such person or entity may indicate that the Commissioner has approved a course of study if that course of study has been pre-approved by the Commissioner before it is advertised or held.
- (e) If the course is for qualifying or continuing education, each licensee successfully completing the course shall be furnished a certificate of completion.
- (f) Providers shall maintain course records for at least five (5) years. The Commissioner may at any time examine such records to ensure compliance with this rule.

(2) Continuing education providers.

- (a) The provider of any continuing education program must seek approval of such program by registering with the Commissioner in the prescribed form at least 30 days prior to the program being offered for continuing professional education credit. Such form shall include certification that the program sponsored will conform to the provisions of this chapter. If the course is for continuing education, each licensee successfully completing the course shall be furnished a certificate of completion.
- (b) The provider of each continuing education program shall keep detailed records, including:
  1. the date and location of the program presentation;
  2. the names of each instructor and their qualifications in resume format;
  3. a list of licensees attending each program presentation, and
  4. a written outline of the program agenda.
- (c) The records required by paragraph 2 of this rule shall be maintained for a period of five (5) years following the date of each program presentation.
- (d) The provider of any continuing education program approved by the Commissioner may advise attendees of such approval and the number of continuing hours allowed.

(3) Withdrawal of program approval.

Approval of any program may be withdrawn by the Commissioner if:

- (a) The establishment or conduct of a program violates, or fails to meet the requirements of, the provisions of this chapter or other applicable law;
- (b) The information contained in the application for approval is materially inaccurate or misleading;
- (c) The provider, an instructor, or any representative of the provider disseminates false or misleading information concerning any program;

- (d) The performance of the instructor is so deficient as to impair significantly the value of the program; provided, however, that the instructor shall receive adequate notice of the discovered deficiency and the opportunity to demonstrate satisfactory correction thereof.
- (4) Continuing education control and reporting system.
- (a) Each approved provider shall submit to the Commissioner, in approved form, within fifteen (15) days of the completion of their program, a list of the names of each licensee in attendance, their respective license numbers and the number of hours each attended.
  - (b) It shall be the responsibility of each licensee to provide his name and license number to the provider at the time of registration for any Commissioner-approved continuing professional education program. If the licensee fails to provide his license number to the provider, he may not receive credit for the program from the Commissioner.
  - (c) If any continuing professional education credit hours claimed in a statement, report or certification submitted by a provider is disapproved, the Commissioner shall notify the provider of the reason for disapproval and may allow a specified time for correction or explanation of any deficiencies. If a licensee has made the submission, the licensee shall be notified and given a specified time to explain or correct any deficiencies.

Authority: T.C.A. § 62-11-106.

Rule 0780-05-13-.11 Civil Penalties is repealed in its entirety and substituting instead the following so that the new rule shall read:

- (1) With respect to any licensed locksmith, registered apprentice locksmith, or registered locksmith company, the commissioner may, in addition to or in lieu of any other lawful disciplinary action, assess a civil penalty against such licensee or registrant for each separate violation of a statute, rule or commissioner's order pertaining to locksmiths and apprentice locksmiths, in accordance with the following schedule:

Violation	Penalty
(a) Tenn. Code Ann. § 62-11-109	\$250 - \$2,500
(b) Any rule in this Chapter	\$250 - \$2,500
(c) Commissioner's order	\$250 - \$2,500

- (2) With respect to any person required to be licensed in this state as a locksmith or registered as an apprentice locksmith or locksmith company, the commissioner may assess a civil penalty against such person for each separate violation of a statute in accordance with the following schedule:

Violation	Penalty
Tenn. Code Ann. § 62-11-104	\$250 - \$2,500

- (3) Each day of continued violation may constitute a separate violation.
- (4) In determining the amount of any penalty to be assessed pursuant to this Rule, the commissioner may consider such factors as the following:
- (a) Whether the amount imposed will be a substantial economic deterrent to the violator;
  - (b) The circumstances leading to the violation;
  - (c) The severity of the violation and risk of harm to the public;
  - (d) The economic benefits gained by the violator as a result of noncompliance;

- (e) The interest of the public, and
- (f) Willfulness of the violation.

Authority: T.C.A. §§ 62-11-106 and 62-11-110.

Rule 0780-05-13-.12 Submission of Information is amended by deleting paragraphs (2), (3), (4) and (5) in their entirety and substituting instead the following so that, as amended, paragraphs (2), (3), (4) and (5) of the rule shall read:

- (2) A licensee or registrant shall inform the commissioner in writing of any change in residential or business mailing or physical address within thirty (30) days of such change.
- (3) A qualifying agent on behalf of the locksmith company or a licensee shall inform the commissioner in writing of any change in his or her locksmithing business name, change in the business structure including a change in qualifying agent status, or opening of a branch office within thirty (30) days before the change occurs or as soon as practicable. Locksmith company registrations and licenses are non-transferable.
- (4) A licensee or registrant shall submit a Transfer Notice on the form prescribed by the Commissioner containing the name of the current or previous employer and the name of the current or prospective employer along with two (2) color passport-style photos, identification card fee, and the Transfer Fee within ten (10) days of obtaining employment with another locksmithing company.
  - (a) In the case of a Termination, the locksmith shall not engage in any locksmithing activity that requires a license under § 62-11-104 without either first submitting a Transfer Notice or obtaining a new company registration.
- (5) A locksmith company shall submit a Termination Notice on the form prescribed by the Commissioner within ten (10) days of the termination, end of employment, or other separation from a locksmith indicating the locksmith's name, license number, date of separation, and such other information as the Commissioner may require.

Authority: T.C.A. § 62-11-106.

Rule 0780-05-13-.14 Code of Conduct is amended by adding new paragraphs (12) and (13) which shall read as follows:

- (12) Any vehicle dispatched by a licensed locksmith company for the purpose of conducting a business transaction for the locksmith company, regardless of whether the transaction requires a license for the activity or the individual dispatched is a licensed locksmith, shall conspicuously display the licensed locksmith company's identity and its license number in accordance with T.C.A. § 62-11-116.
- (13) Unless otherwise exempt, no licensed locksmith shall provide locksmith services except:
  - (a) As an employee, agent or contractor of a registered locksmith company; or
  - (b) As the holder of a locksmith company registration.

Authority: T.C.A. §§ 62-11-104, 62-11-106 and 62-11-116.

Chapter 0780-05-13  
Locksmiths

New Rule

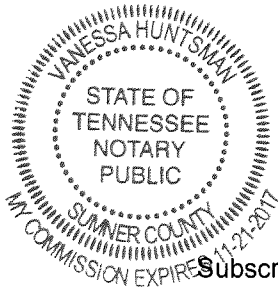
Rule 0780-05-13-.15 Reciprocity is added to Chapter 0780-05-13, and shall read as follows:

0780-05-13-.15 Reciprocity

- (1) Pursuant to T.C.A. § 62-11-118, no locksmith, licensed in good standing in another jurisdiction, shall be required to meet the initial qualification education requirements for licensure in this state or be required to take and pass the locksmith examination if the applicant has any one (1) of the following Associated Locksmiths of America (ALOA) certified designations:
  - (a) Certified registered locksmith (CRL);
  - (b) Certified professional locksmith (CPL); or
  - (c) Certified master locksmith (CML).
- (2) In order to verify the licensee's status, a letter of good standing is required from at least one jurisdiction in which the applicant holds an active license or registration. The "letter of good standing" must detail how the applicant qualified for the license or registration, the date on which the license or registration was issued and the current license or registration status. A statement regarding any disciplinary action taken against the license or registration in any applicable jurisdiction is also required.

Authority: T.C.A. §§ 62-11-106 and 62-11-118.

I certify that the information included in this filing is an accurate and complete representation of the intent and scope of rulemaking proposed by the agency.



Date: 12/4/14

Signature: C. Edward Scudder, Jr.

Name of Officer: C. Edward Scudder, Jr.

Title of Officer: Assistant General Counsel

Subscribed and sworn to before me on: Dec. 04, 2014

Notary Public Signature: Vanessa Huntsman

My commission expires on: Nov. 21, 2017

**Department of State Use Only**

Filed with the Department of State on: 12/4/14

Tre Hargett

Tre Hargett  
Secretary of State

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